

SIEMENS

HiPath 3000
HiPath AllServe
Hicom 150 E/H

Assistant TC
optiPoint/optiset for System Administration

Operating Instructions



About These Operating Instructions

These operating instructions are aimed at System Support and describe how to customize your HiPath 3000/HiPath AllServe to your individual requirements.

To do this, you need to be working at one of the system telephones with the two lowest internal station numbers (such as 11 and 12 or 100 and 101). An optiset E standard, optiset E advance plus/comfort, optiset E advance conference/conference, optiset E memory, optiPoint 500 basic, optiPoint 500 standard or optiPoint 500 advance must be connected as the system telephone.

These instructions describe all system support functions that you can perform on your telephone. You may find that some functions you wish to use are not available on your telephone. This may be due to one of the following reasons:

- The function has not been configured for your telephone - address any questions to Customer Support.
- Your communications platform does not support this function - contact your Siemens sales representative to upgrade your system.

How to Use these Operating Instructions

Step by Step

You will find a graphic representation of the steps in logical sequence in the left column. Below is an explanation of the symbols:



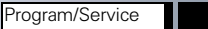
Enter a telephone number or code.



Enter the code.



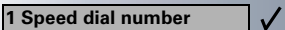
Scroll (back and forth within a function)




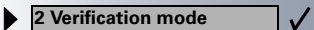
Press the specified key.






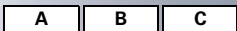
Press the illuminated key.



Options for selection appear on the screen. Press the  key to confirm a selection.



Search for an option.
To do this, keep pressing the   keys until the option appears on the screen.
Then press the  key to confirm your selection.



Use the keypad to enter names and special characters.




Toggle between uppercase and lowercase letters.




Press Enter to confirm selection of the displayed or marked function or menu line.



To mark or select a function or menu line:
Move the cursor down (.

or



Move the cursor up (.



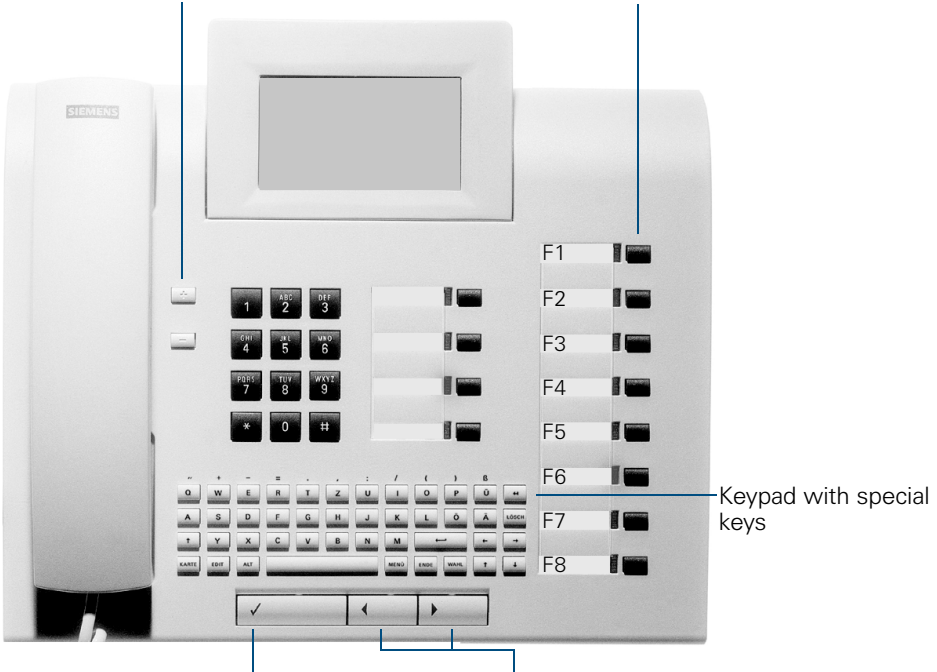
Delete the last few characters one by one

Control Panel for System Administration

After system administration has been started → page 7, the keys of the system telephone have meanings which differ from the usual telephone functions. These special functions are briefly illustrated below, using an **optiset E memory** telephone as an example:

Scroll (back and forth within a function, for example from station 11 to station 12)

Press function keys **F1** to **F8** if prompted in the menu



Press the "OK" dialog key to confirm selection of the displayed key or marked function or menu line or to scroll within a function (such as from station 11 to station 12).

Press these keys to select a function or mark a menu line with the cursor ■.



On optiset E standard, optiset E advance plus/comfort, and optiset E advance conference/conference, optiPoint 500 basic, optiPoint 500 standard or optiPoint 500 advance models the keys perform the same functions. The only difference is that there is no keypad with special keys.

You must have an optiset E memory model to enter text.

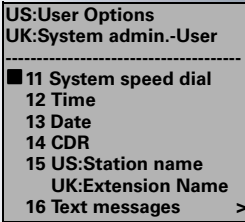
Step by Step

Accessing the System Administration Functions

The example below shows how user prompting on the eight-line display of the optiset E memory telephone works.

Prerequisite: System administration has been started → page 7.

Menus and available functions appear on the screen.



To activate the menus and functions shown:

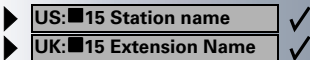
Enter the digits beside the cursor (■), as prompted on the screen (* # 0 to 9 on the dialing keypad and F1 to F8 → page 3).

Example:



Enter the code for the required function, such as 15 for US:Station name UK:Extension Name

or

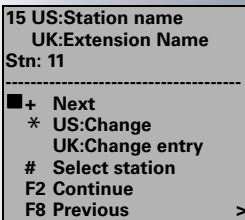


Select the displayed function and press the "OK" dialog key to execute it.

or




Select " US:Station name UK:Extension Name" and press the "OK" dialog key to accept it.



Menus and available functions appear on the screen.

When the symbol ">" appears to the right on the last line of the screen, additional functions are available for selection.



If you have an optiset E standard, optiset E advance plus/comfort or optiset E advance conference/conference telephone with a two-line display, press the  key to scroll through the individual menu lines.

Accessing the System Administration Functions 4

↓ System Administration Functions

Starting System Administration 7

Exiting System Administration	8
System Administration Menu	8

Setting Up System Speed-Dialing 9

Entering and Deleting Speed Dialing Numbers	9
Entering/Deleting Names for Speed Dialing Numbers (optiset E memory Only)	10

Entering and Changing the Date and Time 12

Call detail recording (GE) (If Configured and Authorized) 13

CDR Station (Not for U.S.)	13
CDR Trunk (Not for U.S.)	14
Call Charge Factor (Not for U.S.)	15
ISDN Unit (Not for U.S.)	16
Currency Designation (optiset E memory Only, Not for U.S.)	17
Call Log	18
CDRA Pay Phone (Not for U.S.)	19

Station Names (optiset E memory Only) 20

Text Messages (optiset E memory Only) 21

Advisory Messages (optiset E memory Only) 22

Selecting a Language 23

Group Names (optiset E memory Only)24

Account Code25

- Defining Account Codes 25
- Defining Verification Modes 26
- Defining the Entry Mode 27
- Defining the Code Length 28

Hotline29

- Configuring a Hotline Destination 29
- Configuring Hotline Stations (Telephones) 30
- Configuring a Hotline Time (with Hotline after Timeout Only)..... 32

Changing the Remote Administration Password. .33

Changing the CMI Logon PIN (Not for U.S.)34

- Changing the Logon PIN 34
- Setting Logon Mode 34

Changing the System Administration Password . .35

**Call Forwarding in the Carrier
Network (Not for U.S.).....36**

 **All About Your Telephone**

Documentation37

- Ordering Operating Instructions (Not for U.S.) 37
- Operating Instructions in the Internet 37

Index.....38

Step by Step

Starting System Administration

Before you begin, you must start system administration. Once system administration has been started, the main menus and functions appear on the screen and can be modified. For details on the individual functions contained in the main menus, refer to the main menu or submenu table → page 8. This table is followed by an explanation of the various functions (note page references).

Program/Service

▶ **US: *95=System admin?** ✓

▶ **UK: *95=System features?** ✓

or

* 9 5

A B C

user: XXX ✓

A B C

US:Identification: XXX ✓

UK:Ident/Password: XXX ✓

Press the specified key. The LED lights up

Select and confirm.

Enter the code.

Enter user name
(Default = "*95"; can be changed by your service technician).

Confirm your entry.

Enter password
(necessary only if you or your service technician defined a password).

▶ If you are starting system administration for the first time, do not enter a password. Just press to accept the "US:Identification UK:Ident/Password" prompt. You do not have to do this if your service technician has already set up a password for you.

While the system will prompt you to enter a password (up to 16 characters long), you can ignore the request.

In either case, press to confirm.

Once you have entered your password, you need to enter it again.

Make a note of your password because even your service technician cannot recover it later on.

Confirm your entry even if you did not enter a password.

System administration is now active and the available functions (main menu → page 8) appear on the screen.

Step by Step

Program/Service



You can also carry out the system administration functions during a call. Once you have started system administration, no further access to system administration is possible.

Exiting System Administration

You can exit system administration at any time; any unconfirmed entries or changes are discarded.

Press the specified key. The LED goes out.

System Administration Menu

Main Menu	Submenu	page
11 System speed dial	1 Speed dial number	→ 9
	2 Speed dial name	→ 10
12 Time		→ 12
13 Date		→ 12
14 CDR (does not appear if another user has call detail recording authorization)	1 CDR per station	→ 13
	2 CDR per trunk	→ 14
	4 Edit Charge Factor	→ 15
	5 ISDN unit	→ 16
	6 Currency *	→ 17
	7 On Call Arrival	→ 18
	8 Pay phone	→ 19
15 US:Station name UK:Extension Name*		→ 20
16 Text messages *		→ 21
17 Advisory messages *		→ 22
18 Select language		→ 20
19 Group name *		→ 24
20 Account code	1 Code entries	→ 25
	2 Verification mode	→ 26
	3 Trunk group mode	→ 27
	4 Code length	→ 28
21 Hotline	1 Hotline dest.	→ 29
	2 Hotline stn no	→ 30
	3 Hotline timeout	→ 32
22 RMA code		→ 33
23 Code, CMI		→ 34
24 Security	1 Change password	→ 35

Options marked with an * appear only on the optiset E memory telephone

Step by Step

Setting Up System Speed-Dialing

To simplify dialing, you can store the station numbers (up to 31 digits each) frequently used by all users as three-digit system speed dialing numbers.

The following system speed-dialing numbers can be used from all telephones.

- 000 - 299
(HiPath 3150, HiPath 3250, HiPath 3300/3350)
- 000 - 999
(HiPath 3500/3550, HiPath 3700/3750)

Always remember to inform your telephone users of the station numbers stored under the system speed dialing numbers.

Entering and Deleting Speed Dialing Numbers

Prerequisite: System administration has been started → page 7.

11 System speed dial ✓

1 Speed dial number ✓

or

1 1 1 ✓

or

1 1 ✓

+ or - or

+=Next ✓

or

US:Save ✓

UK:Save entry ✓

* or

▶ *=Change ✓

Confirm.

Confirm (optiset E memory only).

Enter the code (optiset E memory).

Enter the code (optiset E standard, advance plus/comfort, advance conference/conference).

Select memory location (000 - 299 or 000 - 999):
Press these keys.

Confirm.

Enter the memory location directly and

Confirm your entry.

Enter the code.

Select and confirm.

Step by Step



Enter the complete external station number with the external code, such as 0 or 9, or a trunk access code, such as 801 (up to 31 digits).
 You can program a dial pause between two numbers with the Redial key.
 When you press the # key, the subsequent digits are transmitted as DTMF signals.

If necessary



Delete the last few characters one by one (on optiset E memory only).

or

To delete the station number:

- ▶ ✓
- ▶ ✓
- ✓
- ✓
- ✓
- ✓

Select and confirm.

Confirm your entry.

Confirm your entry.

Entering/Deleting Names for Speed Dialing Numbers (optiset E memory Only)

You can assign a name to each defined speed dialing number. This name is then displayed in certain situations; for example, when the speed dialing number is dialed, or in the case of an incoming call, when a caller is stored as a system speed dialing number with a name.

Prerequisite: System administration has been started → page 7.

- ✓
- ▶ ✓
- or**
-
- + or -**
- or**
- ✓
- or**
-

Confirm.

Select and confirm.

Enter the code.

Select memory location (000 - 299 or 000 - 999):
 Press these keys.

Confirm.

Enter the memory location directly and

Step by Step

US:Save	✓
UK:Save entry	✓

Confirm your entry.



Enter the code.

▶ ✓

Select and confirm.

A	B	C	⋮
---	---	---	---

Enter the name (up to 16 digits long)

If necessary



Delete the last few characters one by one.

or

To delete the name:

▶ ✓

▶ ✓

Select and confirm.

US:Save	✓
UK:Save entry	✓

Confirm your entry.

US:Save	✓
UK:Save entry	✓

Confirm your entry.

Step by Step

Entering and Changing the Date and Time

The date and time are stored automatically after an outgoing external call has been set up, provided that the ISDN makes this information available.

If this is not the case or if your system is not connected to ISDN trunks, you can enter or modify the time and date yourself.

Prerequisite: System administration has been started → page 7.

▶ 12 Time ✓

or

▶ 13 Date ✓

or

1 2 or 1 3

Select and confirm.

Enter the code (time or date).

*

or

*=Change ✓

Enter the code.

Confirm.

■ ■ ■ ■

Enter time or date.

Note the data format required for date entry:

- "Format hhmm" (hh = hour as two digits; mm = minutes as two digits); Example: 0905 for 9.05 h. (9.05 a.m.) or 1430 for 14.30 h. (2.30 p.m.).
- "Format: ddmmyy" (tt = day as two digits; mm = month as two digits; yy = year as two digits); Example: 171100 for the date 17.11.00

US:Save ✓

UK:Save entry ✓

Confirm your entry.

Step by Step

Call detail recording (GE) (If Configured and Authorized)

CDR Station (Not for U.S.)

You can display any call charges incurred as monetary amounts for each telephone; you can also cancel this display.

If a printer is connected to the V.24 (RS-232) interface, you can also obtain a printout of the call charges.

Prerequisite: System administration has been started
→ page 7.

▶ ✓

Select and confirm.

✓

Confirm.

or

Enter the code.

✓

To display or delete call charges per station:

Confirm.

or

Enter the code.

▶ ✓

Follow the user prompts on the screen (select a station and delete the displayed charges, if desired).

or

▶ ✓

To print the displayed charges of all stations:

Select and confirm.

or

Enter the code.

✓

Confirm your entry.

✓

Step by Step

CDR Trunk (Not for U.S.)

You can display any call charges incurred as monetary amounts for each trunk to the carrier; you can also cancel this display.

If a printer is connected to the V.24 (RS-232) interface, you can also obtain a printout of the call charges.

Prerequisite: System administration has been started → page 7.

▶ ✓

Select and confirm.

✓

Confirm.

or

Enter the code.

✓

To display or delete call charges per trunk:

Confirm.

or

Enter the code.

▶

Follow the user prompts on the screen (select the trunk and delete the displayed charges, if desired).

or

▶ ✓

To print the call charges of all trunks:

Select and confirm.

or

Enter the code.

✓

Confirm your entry.

✓

Step by Step

Call Charge Factor (Not for U.S.)

If necessary, you can specify a factor for displaying call charges as monetary amounts. The call charge pulses are then multiplied by this factor (price per call charge pulse).

The call charge factor can be specified separately for each trunk group (for example, for the external code 0 or 9).

Prerequisite: System administration has been started → page 7.

▶ 14 CDR ✓

Select and confirm.

4 Edit Charge Factor ✓

Confirm.

or

1 4 4

Enter the code.

+ or -

To select a trunk group:
Press these keys.

or

+=Next ✓

Confirm.

or

##

Enter the trunk group directly and

US:Save ✓

Confirm your entry.

UK:Save entry ✓

*

or

▶ *=Change ✓

Select and confirm.

##

If necessary

Enter the factor.

←

Delete the last few characters one by one (on optiset E memory only).

US:Save ✓

Confirm your entry.

UK:Save entry ✓

Step by Step

ISDN Unit (Not for U.S.)

Depending on the configuration, it may be necessary to adapt the ISDN unit of the system to an ISDN trunk to display the call charges as a monetary amount. The ISDN unit provided by the network depends on the carrier.

This unit can be specified for each trunk group (for example, for the external code 0 or 9).

Prerequisite: System administration has been started → page 7.

▶ 14 CDR ✓

Select and confirm.

5 ISDN unit ✓

Confirm.

or

1 4 5

Enter the code.

+ or -

Select trunk group:
Press these keys.

or

+ =Next ✓

Confirm.

or

#

Enter the trunk group directly and

US:Save ✓

Confirm your entry.

UK:Save entry ✓

*

Enter the code.

or

▶ * =Change ✓

Select and confirm.

Enter the unit.

←

Delete the last few characters one by one (on optiset E memory only).

US:Save ✓

Confirm your entry.

UK:Save entry ✓

Step by Step

Currency Designation (optiset E memory Only, Not for U.S.)

You can enter a currency designation (a text of up to three characters) for displaying the call charges as a monetary amount.

Prerequisite: System administration has been started
→ page 7.

▶ 14 CDR ✓

Select and confirm.

6 Currency ✓

Confirm.

or

1 4 6

Enter the code.

*

Enter the code.

or

*=Change ✓

Confirm.

A B C

Enter the currency designation.

←

Delete the last few characters one by one.

or

To delete the currency designation:

▶ US:F3=Clear ✓

Select and confirm.

▶ UK:F3=Delete ✓

US:Save ✓

Confirm your entry.

UK:Save entry ✓

US:Save ✓

Confirm your entry.

UK:Save entry ✓

Step by Step

Call Log

If a printer is connected to the V.24 (RS-232) interface, all incoming external ISDN calls are logged. You can also prevent output on the printer.

Prerequisite: System administration has been started
→ page 7.

▶ ✓

Select and confirm.

✓

Confirm.

or

Enter the code.

Enter the code.

or

✓

Confirm.

▶ ✓

Select and confirm.

or

▶ ✓

or

or

Enter the code (no or yes).

✓

Confirm your entry.

✓

Step by Step

CDRA Pay Phone (Not for U.S.)

When a user terminates a chargeable call (for example, from a pay phone), the call charges can be displayed on a different telephone.

Prerequisite: System administration has been started → page 7.

▶ 14 CDR ✓

Select and confirm.

8 Pay phone ✓

Confirm.

or

1 4 8

Enter the code.

+ or -

Select the station whose charges you want to display. Press these keys.

or

+=Next ✓

Confirm.

or

#

Enter the station directly and

US:Save ✓

Confirm your entry.

UK:Save entry ✓

*

Enter the code.

or

▶ *=Change ✓

Select and confirm.

⏮

Enter the station on which you want to display the charges.

If necessary

←

Delete the last few characters one by one (on optiset E memory only).

US:Save ✓

Confirm your entry.

UK:Save entry ✓

Step by Step

Station Names (optiset E memory Only)

You can enter or change names for all telephones. Depending on the situation, these names then appear on the screen; for example "US:Call from: UK:From: Maier". You can also assign names to the S₀ interfaces used as subscriber lines.

Prerequisite: System administration has been started
→ page 7.

▶ US:15 Station name ✓
▶ UK:15 Extension Name ✓

Select and confirm.

or

1 5

Enter the code.

+ or -

or

+ =Next ✓

Confirm.

#

or

US:Save ✓

Confirm your entry.

UK:Save entry ✓

*

or

▶ * =Change ✓

Enter the code.

Select and confirm

A B C

or

Enter a name (up to 16 characters long)

If necessary

←

Delete the last few characters one by one.

or

▶ US:F3=Clear ✓

Select and confirm.

▶ UK:F3=Delete ✓

US:Save ✓

Confirm your entry.

UK:Save entry ✓

US:Save ✓

Confirm your entry.

UK:Save entry ✓

Step by Step

Text Messages (optiset E memory Only)

Predefined text messages can be sent from all telephones to all system telephones. You can modify these predefined text messages to suit your requirements (up to 24 characters long). If you make changes to the predefined texts, you should notify users accordingly.

Prerequisite: System administration has been started → page 7.

▶ 16 Text messages ✓

or

1 6

Select and confirm.

Enter the code.

+ or -

or

+ =Next ✓

or

#

To select a predefined text message:

Press these keys.

Confirm.

Enter the text message number (0 - 9) directly and

Confirm your entry.

US:Save ✓

✓

UK:Save entry ✓

✓

*

or

▶ * =Change ✓

Enter the code.

Select and confirm.

A B C

or

Enter the message (up to 24 characters long).

If necessary

←

Delete the last few characters one by one.

or

▶ US:F3=Clear ✓

✓

▶ UK:F3=Delete ✓

✓

To delete the message:

Select and confirm.

US:Save ✓

✓

UK:Save entry ✓

✓

Confirm your entry.

US:Save ✓

✓

UK:Save entry ✓

✓

Confirm your entry.

➡ On the optiset E entry and optiset E basic models, text messages that have been sent are signaled as a callback request; the Message Waiting LED flashes.

Step by Step

Advisory Messages (optiset E memory Only)

Predefined advisory messages can be left on system telephones that have a display. When a call is placed, the message appears on the caller's display. You can modify the predefined advisory messages to suit your requirements (up to 24 characters long). If you make changes to the predefined texts, you should notify users accordingly.

Prerequisite: System administration has been started
→ page 7.

▶ 17 Advisory messages ✓
or
1 7

Select and confirm.

Enter the code.

+ or -
or

+ =Next ✓
or
#

To select a predefined advisory message:
Press these keys.

Confirm.

Enter the advisory message number (0 - 9) directly and

US:Save ✓
UK:Save entry ✓

Confirm your entry.

*
or

Enter the code.

▶ * =Change ✓
A B C

Select and confirm.

Enter the message (up to 24 characters long).

If necessary

←

Delete the last few characters one by one.

or

To delete the message:

▶ US:F3=Clear ✓
▶ UK:F3=Delete ✓

Select and confirm.

US:Save ✓
UK:Save entry ✓

Confirm your entry.

US:Save ✓
UK:Save entry ✓

Confirm your entry.

Step by Step

Selecting a Language

You can assign a specific menu language to each telephone; for example:

- "German"
- "US English"
- "French"
- "Spanish"
- "English"

Prerequisite: System administration has been started → page 7.

▶ ✓
or

Select and confirm.

Enter the code.

+ or -
or

✓

#

Selecting a station:
Press these keys.

Confirm.

Enter the station directly and

✓

Confirm your entry.

✓

*
or

Enter the code.

▶ ✓

Select and confirm.

▶ ✓

Select and confirm.

or

Enter the code

✓

Confirm your entry.

✓

or

▶ ✓

Select and confirm.

▶ ✓

Step by Step

Group Names (optiset E memory Only)

You can configure up to 20 groups (group call/hunt group call) of eight members each (HiPath 3250/HiPath 3300/3350), or as many as 150 groups (group call/hunt group call) of 20 members each (HiPath 3500/3550, Hipath 3700/3750). These groups have their own station numbers. If such groups have been configured, you can enter a name for each group or modify it as necessary.

Prerequisite: System administration has been started → page 7.

▶ 19 Group name ✓
or

1 9

Select and confirm.

Enter the code.

+ or -

or

+ =Next ✓

or

#

To select a group:
Press these keys.

Confirm.

Enter the group directly and

US:Save ✓

or

UK:Save entry ✓

Confirm your entry.

*

or

▶ * =Change ✓

Enter the code.

Select and confirm.

A B C

or

Enter a group name (up to 12 characters long).

If necessary

←

Delete the last few characters one by one.

or

To delete the group name:

▶ US:F3=Clear ✓

Select and confirm.

▶ UK:F3=Delete ✓

Confirm your entry.

US:Save ✓

or

UK:Save entry ✓

Confirm your entry.

US:Save ✓

or

UK:Save entry ✓

Step by Step

Account Code

Telephone users can assign call charges to specific activities or projects by entering an account code before, or even during, a chargeable call.

The freely definable account code is assigned to all subsequent segments of the current call for call detail recording.

The account code appears on the printout of the data.

Defining Account Codes

You can define up to 1,000 account codes of up to 11 characters each in a list for telephone users.

Prerequisite: System administration has been started → page 7.

▶ ✓

Select and confirm.

✓

Confirm.

or

Enter the code.

+ or -

To select a list:
Press these keys.

or

✓

Confirm.

or

Enter the list directly and

✓

Confirm your entry.

✓

*

Enter the code.

or

▶ ✓

Select and confirm.

■

Enter an account code (up to 11 characters long)

If necessary

Delete the last few characters one by one (on optiset E memory only).

or

To delete the account code:

▶ ✓

Select and confirm.

Step by Step

US:Save	✓
UK:Save entry	✓
US:Save	✓
UK:Save entry	✓

Confirm your entry.

Confirm your entry.

Defining Verification Modes

You can define three verification modes for the account codes provided:

- Non-verified (default),
- Verified against the list;
- Verified against the number of characters (to define the number of characters → page 28).

By doing this, you can avoid entering invalid account codes, because only valid account codes from the list are accepted.

You can also dispense with verification altogether or simply check the account code entered.

Prerequisite: System administration has been started → page 7.

▶ 20 Account code ✓

Select and confirm.

▶ 2 Verification mode ✓

Select and confirm.

or

2 0 2

Enter the code.

*

Enter the code.

or

*=Change ✓

Confirm.

▶ 0=Non-verified ✓

Select and confirm.

or

▶ 1=Code entries ✓

or

▶ 2=Code length ✓

or

0 or 1 or 2

Enter the code

US:Save ✓

Confirm your entry.

UK:Save entry ✓

Step by Step

Defining the Entry Mode

You can define one of two criteria for account code entry for each trunk group.

Non-verified entry (default):

You can enter an account code on any telephone before a call is initiated and, therefore, also before a trunk is seized. While a call is in progress, you can enter an account code only from a system telephone.

Forced entry:

You must enter an account code before a call is initiated (after a trunk group is seized). The account code is then verified in accordance with the variant you have programmed → page 26.

Account code entry is not mandatory for incoming calls.

Prerequisite: System administration has been started → page 7.

▶ ✓

Select and confirm.

▶ ✓

Select and confirm.

or

Enter the code.

+ or -

Select trunk group:
Press these keys.

or

✓

Confirm.

or

Enter the trunk group directly and

✓

Confirm your entry.

✓

* or

Enter the code.

▶ ✓

Select and confirm.

▶ ✓

Select and confirm.

or

▶ ✓

Select and confirm.

or

or

Enter the code

Step by Step

US:Save ✓
UK:Save entry ✓

Confirm your entry.

Defining the Code Length

If you have defined code length as the verification mode → page 26, you must now define the number of characters to be verified (up to eleven characters long).

Prerequisite: System administration has been started → page 7.

▶ 20 Account code ✓

Select and confirm.

▶ 4 Code length ✓

Select and confirm.

or

2 0 4

Enter the code.

*

or

*=Change ✓

Enter the code.

Confirm.

■ ■ ■ ■

Enter the number of characters.

US:Save ✓
UK:Save entry ✓

Confirm your entry.

Step by Step

Hotline

Hotline - immediate:

You can configure any internal telephone so that a connection to an internal or external destination that you define is automatically set up **immediately** after the user lifts the handset.

Hotline after timeout:

You can configure any internal telephone so that automatic connection setup is not carried out until after a certain time has elapsed after the user lifted the handset.

You can define the length of time that must elapse. This "hotline timeout" must be set for the entire system.

Configuring a Hotline Destination

- You can configure one shared destination for HiPath 3150, HiPath 3250, HiPath 3300/3350.
- You can configure six destinations for HiPath 3500/3550, Hipath 3700/3750. One of the six destinations can be assigned to each telephone ("Hotline assignm." → page 30).

Prerequisite: System administration has been started → page 7.

▶ 21 Hotline ✓

1 Hotline dest. ✓

or

2 1 1

+ or -

or

+=Next ✓

or

#

US:Save ✓

UK:Save entry ✓

Select and confirm.

Confirm.

Enter the code.

To select the hotline you wish to program (HiPath 3500/3550/Hipath 3700/3750): Press these keys.

Confirm.

Enter the hotline directly and

Confirm your entry.

Step by Step



or

▶ ✓

Enter the code.

Select and confirm.



or

▶ ✓

▶ ✓

Enter the hotline destination (station number).

To delete the hotline destination:

Select and confirm.

✓

✓

Confirm your entry.

✓

✓

Confirm your entry.

Configuring Hotline Stations (Telephones)

You can define a hotline mode for each telephone:

- Off (hotline deactivated),
- Hotline (hotline - immediate activated), or
- Hotline after a timeout.

With HiPath 3500/3550, Hipath 3700/3750, you must also assign a hotline destination from 1 to 6 for each telephone.

Prerequisite: System administration has been started → page 7.

▶ ✓

Select and confirm.

▶ ✓

Confirm.

or

Enter the code.

✓

or

Confirm.

▶ ✓

or

Select and confirm.

or

Enter the code



or

▶ ✓

Enter the code.

Select and confirm.

Step by Step

+ or -
or

✓

or

✓
 ✓

* ✓
or

▶ ✓
or

▶ ✓
or

▶ ✓
or

0 or 1 or 2
or

✓
 ✓

or

✓
 ✓

✓
 ✓

To select a station:
Press these keys.

Confirm.

Enter a station directly and

Confirm your entry.

Enter the code.

Select and confirm.

Select and confirm.

Enter the code

For HiPath 3500/3550/3700/3750 only:

Enter and assign a hotline.

To delete the hotline assignment:

Select and confirm.

Confirm your entry.

Confirm your entry.

Step by Step

Configuring a Hotline Time (with Hotline after Timeout Only)

Prerequisite: System administration has been started
→ page 7.

▶ ✓

Select and confirm.

▶ ✓

Confirm.

or

Enter the code.

*
or

Enter the code.

▶ ✓

Select and confirm.

■ ■ ■
■ ■ ■

Enter the time in seconds (1 to 99).

Step by Step

Changing the Remote Administration Password

Your system can be configured and administered from a remote location. To do this, you must execute a number of operating procedures when prompted to do so by the service technician. Among other things, you must enter a six-character password; default = "000000".

You can change the default password. Please make a note of the new password, because not even the service technician can recover it later on.

Prerequisite: System administration has been started → page 7.

- ▶ US:22 RMA code ✓
- ▶ UK:22 Code, RMA ✓

or



Select and confirm.

Enter password.



Enter the old six-character password.

If you have not yet assigned a password, use the default password "000000" the first time you enter it.



Enter the new password.



Enter the new password again.

Step by Step

Changing the CMI Logon PIN (Not for U.S.)

Changing the Logon PIN

Before you can log on to a CMI (cordless multicell integration telephone), you must enter a PIN (default PIN = 19 97 07 07) to place your system in logon mode. You can change the default code. Please make a note of the new PIN, because not even the service technician can recover it later on.

Prerequisite: System administration has been started → page 7.

Select and confirm.

Enter PIN

Enter the current PIN.

If you have not yet assigned a PIN, use the default PIN "19970707" the first time you enter it.

Enter the new PIN.

Enter the new PIN again.

Setting Logon Mode

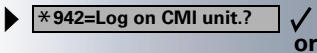
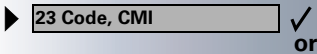
In order to log on a CMI unit (cordless telephone), you must set your system to logon mode. You can then log on your CMI units during the next ten minutes or so.

Press the specified key. The LED lights up

Select and confirm.

Enter the code.

Enter PIN.



Step by Step

Changing the System Administration Password

If you entered a password when you started system administration → page 7, you can change it here. Please make a note of the new password because not even the service technician can recover it later on.

Prerequisite: System administration has been started → page 7.

▶ ✓

Select and confirm.

✓

Confirm.

or

Enter the code.



Enter new password

✓

Confirm your entry.

✓



Enter the new password again.

✓

Confirm your entry.

✓

Step by Step

Call Forwarding in the Carrier Network (Not for U.S.)

If this function is configured (consult your service technician), you can forward all calls arriving from the public network via a basic access point (system number or system interface) directly to an external destination in the public network.

For example, in the evening you can transfer calls received at your company to your private residence. In a multi-device connection, only the assigned multiple subscriber number (MSN) is forwarded.

▶ ✓
or

* 6 4

Select and confirm.

Enter the code.

✓

or

▶ ✓

or

▶ ✓

or

1 or 2 or 3

Select the forwarding type you wish to use and press "OK" to confirm.

Enter the code.



Enter the destination number (without the external code).

To deactivate call forwarding:

▶ ✓
or

6 4

Select and confirm.

Enter the code.

✓

or

1 or 2 or 3

Press "OK" to confirm the displayed call forwarding type.

Enter the active call forwarding type.

Documentation

Ordering Operating Instructions (Not for U.S.)

Additional copies of these operating instructions can be ordered from the Siemens sales department:

- Printed copy, order number A31003-H1012-C116-*-7619 (also available in other languages),
- On CD in HTML and PDF format, order number P31003-H1012-C130-*-6Z19 (7 languages included).



Contact System Support for information and ordering instructions.

Operating Instructions in the Internet

You can download these operating instructions as a file from the Internet:
<http://www.hipath.com>

The operating instructions are available in PDF format. To read them, you need the Adobe Acrobat Reader, which is available free of charge.

To download files from the Internet you need a computer with Internet access and a Web browser such as Netscape Communicator or Microsoft Internet Explorer.

Index

A

- account code
 - defining 25
 - defining the code length 28
 - defining the entry mode 27
 - defining verification modes 26
- forced entry 27
- non-verified 26
- non-verified entry 27
- verified against the list 26
- advisory messages 22

C

- call charge factor 15
- call charges 13
 - displaying on a different telephone 19
 - per telephone 13
 - per trunk 14
- call detail recording 13
- call forwarding in the carrier network 36
- call log 18
- changing
 - remote administration password 33
- CMI logon PIN
 - change PIN 34
- CMI unit
 - log on 34
- CMI units 34
- control panel
 - optiset E memory 3
- cordless telephone 34
- currency designation 17
- Cursor 3
- cursor 2

D

- date
 - entering/changing 12
- date/time
 - entering 12
- display 4

E

- explanation of symbols 2

F

- forwarding in the carrier network 36
- function keys F1 to F8 3, 4
- Functions
 - main menu 8
 - submenu 8
- functions
 - activating 4

G

- group names 24

H

- hotline 29
 - after timeout 29
 - immediate 29
 - Purpose 29
 - station 30
 - timeout 32
- hotline delayed 32
- HTML format 37

I

- ISDN unit 16

L

- logon mode
 - changing the PIN 34
 - CMI units 34

M

- main menu 8
- menus
 - activating 4
- messages 21

N

- names
 - for group call/hunt group call 24
 - for speed dialing numbers 10

O

- operating instructions
 - HTML format 37
 - ordering 37
 - PDF format 37
- operating steps 2

P

- password
 - system administration 35
- password for remote administration 33
- pay phone 19
- PDF format 37
- PIN
 - CMI log on 34
 - CMI logon 34

R

- remote administration password
 - changing 33

S

- scrolling within function 2, 3
- selecting a language 23
- speed dialing numbers
 - system 9
- speed-dialing
 - system 9
- Station name 20
- submenu 8
- system administration
 - exiting 8
 - password 7, 35
 - starting 7
 - user name 7
- system speed-dialing 9
- system speed-dialing numbers, speed-dialing numbers, system 9

T

- text messages 21
- time-dependent hotline 29
- trunk call forwarding 36

U

- user prompts
 - on-screen 4



1P A31003-H1012-C107-3-7619

The information in this document contains general descriptions of the technical options available, which do not always have to be present in individual cases.

The required features should therefore be specified in each individual case at the time of closing the contract.